



Business Continuity Management Officer: REF. BCMO

The Business Continuity Management (BCM) Officer is responsible for implementation of the BCM framework.

Areas of Responsibility include:

- The execution of all relevant processes and infrastructure as a key enabler to ensuring continuance of the Bank in times of disaster.

Candidate will have to:

- Assist with Business Continuity Management (BCM) Plan implementation.
- Assist with implementation of Business Continuity Management Governance policies, procedures and standards.
- Provide guidance to the entire Bank on BCM related matters.
- Assist with periodic review and testing of the Bank's Business Continuity Plan (BCP).
- Provide administrative functions for the Section.
- Prepare periodic reports of the Section.

Candidates applying for this role require the following behavioural competencies:

- Deciding and Initiating Action.
- Working with people.
- Relating and Networking.
- Presenting and Communicating Information.
- Writing and Reporting.
- Analysing
- Learning and Researching

Letters of application, comprehensive Curriculum Vitae, certified copies of certificates & transcripts, names and contacts (including telephone, cell phone and email) of two referees must be sent to: Section Head, Talent Sourcing and Development Central Bank of Lesotho Corner Moshoeshoe & Airport Roads MASERU 100

Closing date: Friday 10th March 2017 Only shortlisted candidates will be contacted

- Planning & Organising.
- Following Instructions and procedures
- Coping with pressure and Setbacks.

Qualifications & Experience

All candidates wishing to apply should have the following qualifications to be considered at least:

- A Bachelor's Degree in any of the following fields: Business Continuity Management, Risk Management, Auditing, Finance, Banking, Commerce or ICT.
- OR**
- General Accountant.
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- Experience in Business Continuity Management will be an added advantage.