

Central Bank of Lesotho

Career Opportunity

Accountant: Reconciliations And Verifications - Sub Ledger Ref: ARVSL



Accountant Reconciliations and Verifications - Sub Ledger is responsible for preparation of reconciliation for the Bank's Foreign Accounts.

Areas of responsibility include:

- Reconciliation of staff loans and Bank's foreign accounts.
- Checking and verification of the accuracy and completeness of accounting transactions.
- Ensuring timely reporting.

The Candidate will be required to:

- Reconcile bank statements and General Ledger accounts.
- Reconcile Suspense and Clearing Accounts.
- Verify completeness and accuracy of accounting transactions in the general ledger.
- Check and verify the completeness and accuracy of payments messages.
- Monitor compliance to policies and procedures within the department of finance.
- File all sections documents per Documents Management Policy.

Candidates applying for this role require the following behavioural competencies:

- Teamwork.
- Adhering to principles and values.
- Delivering results and meeting customer expectations.
- Following instructions and procedures.

All candidates wishing to apply should have the above stated behavioural competences and any of the following minimum qualifications:

- Bachelor's Degree in Commerce or Accounting or General Accountant (GA).
- Minimum of 2 years relevant experience.

Letters of application with the reference of the position, comprehensive Curriculum Vitae, certified copies of original certificates and transcripts, names and contacts (including telephone and e-mail) of two (2) referees must be sent on or before: 26th June 2020

The Director of Human Resources
Central Bank of Lesotho
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