Central Bank of Lesotho

INVITATION TO TENDER

The Central Bank of Lesotho invites bids from Category A or B Contractors for site fencing at Thaba Bosiu.

1. A compulsory site visit shall be held on the 05th October 2022 at 11am. Bidders are to assemble near Qiloane Community Council Offices.
2. Tender documents can be downloaded from the website at www.centralbank.org.ls or requested via email from mlechela@centralbank.org.ls.
3. Bidders must clearly show validity of their bids.
4. Electronic PDF email bid submissions stating "Bid for site fencing at Thaba Bosiu" on the email subject should be emailed to mlechela@centralbank.org.ls on Monday October 10th 2022 between 14:30hrs and 16:30hrs.
5. The Tender opening will be on the next work day. As a health measure, no bidders will be allowed to attend the opening session. All proponents will be emailed the record of the opening proceedings.
6. Valid copies of current tax clearance certificate and traders license or certificate of Incorporation (if not Lesotho Registered) must be submitted with the bid.
7. Certified (at source) copies of Ministry of Public Works contractor's certificate must be submitted with the bid. This is a requirement for construction companies.
8. One-page letter of introduction identifying the proponent (proponent's name and physical address together with contact details; contact person, telephone number and e-mail address) and signed by the person or persons authorized to sign on behalf of, and bind the proponent to statements made in the tender
9. All required documents should be provided in a document form not as reference to a website or link.
10. Recent financial statements of the bidder duly signed by an Audit Firm or practicing Chartered Accountant that reflect a minimum working capital equivalent or more than the bid amount or a credit line letter from an authorized Financial Institution that reflect a minimum credit/ loan facility equivalent or more than the bid amount must be provided with the bid.
11. Tenders should be accompanied by a minimum of two positive and relevant project reference letters preferably from previous implementation site in the last five years. Contact details should also be availed so that contact may be made during the selection process.
12. Bidders are to note that the Bank may require a performance guarantee of no more than 10% of the bid amount.
13. Bidders are requested to quote in Maloti or Rands only.
14. Pricing should be consististent with the requirement of the Bills of Quantities.
15. Central Bank of Lesotho is not bound to accept the lowest or any bid and may cancel the bidding process at any stage prior to the award of contract and is not bound to provide reasons for cancellation.
16. For further clarification bidders are requested to contact the undersigned at telephone #:22232126 and /or mlechela@centralbank.org.ls.
17. Evaluation criteria shall consist of the following mandatory requirements (Failure of which result in disqualification):

Supplier registration	Valid copy of the traders license/ certificate of Incorporation (if not Lesotho Registered)
Tax Compliance	Valid copy of current tax clearance certificate
Registration with Ministry of works	Valid Certified(at source) copies of Ministry of Public Works contractor's certificate Category A or B
Proponent Identification	One-page letter of introduction identifying the proponent (proponent's name and physical address together with contact details; contact person, telephone number and e-mail address) and signed by the person or persons authorized to sign on behalf of, and bind the proponent to statements made in the tender
Financial Capacity	Recent financial statements of the bidder duly signed by an Audit Firm or practicing Chartered Accountant that reflect a minimum working capital equivalent or more than the bid amount or a credit line letter from an authorized Financial Institution that reflect a minimum credit/ loan facility equivalent or more than the bid amount must be provided with the bid
Validity of the bid	Valid for at least 90 days
Site visit	Attendance of the mandatory site visit
Company Experience	Two (2) reference letters from clients provided with the similar services in the last five years and satisfactory workmanship on sites completed with similar work
Attendance of a Mandatory Site Visit	Attendance on Thursday 13th October 2022 at 11am
Price	Full compliance to the pricing requirements. Competitive Price

SPECIAL NOTES

1. Bidders are expected to ensure strict compliance with the above conditions, failure to do so will result in disqualification of bids.
2. All Bidders are advised that a Vendor Exclusion Policy shall apply where necessary
3. Bidders are to note that the Central Bank of Lesotho shall apply withholding tax obligation where applicable when effecting payment at the rate of 10% for foreign companies and 5% for local companies. Proponents that include an added amount to their proposed fee as the withholding tax shall be disqualified.
4. Central Bank of Lesotho, as the employer adheres to occupational health and safety requirements under the Lesotho Labour Code Order No 24 of 1992; ISO 45001:2018 and other international best practices on OHS. As such, all its sub-contractors shall also be required to comply with and adhere to the Bank's OHS policy.
5. The contractor shall upon award of contract to undertake the project submit Health, Safety and Environment File for review and approval by office OHS. The contents of the OHS file shall at least include;
    1. HSE Policy
    2. Specifuc HSE method statement
    3. Specific HSE Plan
    4. Specific HSE Risk Assessment
    5. Insurance cover (workman's compensation
    6. Task Specific Risk analysis
    7. HSE safe working procedure relevant to contract scope
    8. Signed and accepted appointments of key personnel.
    9. Academic Qualifications copies
    10. Induction attendance register
    11. Training certificate copies
    12. Identification copies
    13. Equipment, tools and plant inspection forms and checklist
    14. Equipment, tools and plant registers
    15. Incident reporting forms
    16. Personal Protective Equipment issuance register
    17. Personal Protective Equipment checklist
    18. Tool Box talk topics and attendance register
    19. First aid box inspection form
    20. First aid reporting and treatment form
    21. Firefighting equipment inspection form
    22. Any other document necessary to ensure compliance with OHS during the project implementation.

NB: The contractor shall implement the recommendations made by the office of OHS upon review of the HSE file for approval.

6. Contractors and suppliers shall recognize the importance of performing the work in a safe and responsible manner so as to prevent damage, injury, or loss to individuals, the environment, including materials and equipment used at the work place and or stored on-site.

M. Lechela (Mrs.)
Secretary, Tender Committee