

# Central Bank of Lesotho



---

## Request for Expression of Interest (REI)

---

### THE PROVISION OF CLIMATE CHANGE IMPACT (ADVERSE WEATHER AS EXTREME WINDS AND FLOODS) ASSESSMENT TO THE CENTRAL BANK OF LESOTHO

**Submission Location:**

Tender Box Reception area  
Central Bank of Lesotho  
Cnr. Moshoeshoe & Airport Roads  
Maseru, Lesotho

## TABLE OF CONTENTS

1.	INTRODUCTION .....	3
2.	EXPRESSION OF INTERESTS REQUIREMENTS.....	3
3.	HOW TO RESPOND TO THE REI .....	4
4.	MANDATORY DOCUMENTS REQUIRED.....	4
5.	STANDARD INSTRUCTIONS.....	5
6.	CLARIFICATIONS .....	5
7.	EVALUATION CRITERIA .....	5
7.1.	MANDATORY DOCUMENTS EVALUATION CRITERIA.....	5
7.2.	OTHER EVALUATION CRITERIA .....	5

# CALL FOR EXPRESSION OF INTEREST

## 1. INTRODUCTION

The Central Bank of Lesotho has a strategic objective on improving stakeholder confidence. To achieve this, the Bank implements business continuity management (BCM) programme for enhancement of its resilience to disruptions. The Bank has identified climate change effects as a risk to its structures against extreme winds and floods. To better understand its position and improve resilience against disruptions, the Bank seeks professional consultants as individuals or a company to submit proposals for the assessments at the Bank's three sites: the Bank's two primary buildings, Lehakoe Recreational and Cultural Centre (LRCC) and the Disaster Recovery Site.

## 2. EXPRESSION OF INTERESTS REQUIREMENTS

Interested consultant(s), company(s) and Joint Venture are requested to provide updated information indicating their professional capability to provide the services. They should provide the following information.

- a. **Organisational status:** Consultant(s), company(s) and Joint Venture must provide detailed profile setting out the background and experience in the extreme winds and floods assessments.
- b. **Extreme Winds and Floods Assessment Experience:** Demonstrated experience of the consultant(s) or company(s) in the areas of expertise for **adverse weather** (extreme winds and floods) assessment supported by two reference letters.
- c. **Qualifications of team members:** Details of consultant(s), company(s) and Joint Venture specifying names, qualifications, relevant experience, and the relevant field expertise of the key staff supported by their Curriculum Vitae.

- d. **Indicative Costs:** indicative costs for the assignment should be provided as indication only not for the purposes of award. All costs should be quoted in Maloti/ ZAR/USD.

### **3. HOW TO RESPOND TO THE REI**

The expression of interest must be submitted in a sealed envelope and marked the Expression of Interest for the Provision of adverse weather (extreme winds and floods) assessment to the Central Bank of Lesotho bearing no identification of the candidate marked “**EXPRESSION OF INTEREST – CLIMATE CHANGE IMPACT (ADVERSE WEATHER AS EXTREME WINDS AND FLOODS) ASSESSMENT TO THE CENTRAL BANK OF LESOTHO**” and deposited in a Tender Box situated at the reception area of The Central Bank of Lesotho located at:

**Physical Address:**

Central Bank of Lesotho  
Corner Airport and Moshoeshoe Road  
Maseru  
Lesotho

The closing date for submission of the REI is on or before **Friday 25<sup>th</sup> August 2023 at 14:30hrs.**

### **4. MANDATORY DOCUMENTS REQUIRED**

It is mandatory for the interested consultant(s), company(s) and Joint Venture to submit together with their Expression of Interest, the following documents:

- a) A proposal containing the required information under item 2.
- b) Certified copy of Tax Clearance Certificate and Company Registration certificate.
- c) Evidence of professional affiliation or governance institution registration.

## 5. STANDARD INSTRUCTIONS

- a) An expression of interest shall be submitted in English.
- b) All documents submitted should be duly stamped and initialled by the authorised representative of the consultant(s), company(s) and Joint Venture.
- c) The costs for preparing the expression of interest are not reimbursable.
- d) The Bank reserves the right to either accept or reject an expression of interest with reasons upon request by the concerned party.**

## 6. CLARIFICATIONS

Any queries relating to this REI must be addressed in writing to [mlechela@centralbank.org.ls](mailto:mlechela@centralbank.org.ls) and copy [mhlomisi@centralbank.org.ls](mailto:mhlomisi@centralbank.org.ls). Responses will be sent to the enquirer and will also be posted on the website. The closing date for requests of clarifications is 18<sup>th</sup> August 2023. The queries and replies thereto shall then be availed on the Bank's Website

## 7. EVALUATION CRITERIA

### 7.1. Mandatory documents evaluation criteria

REQUIREMENT	YES	NO	REMARKS
Evidence of professional affiliation or governance intuition registration			
A copy of a Valid tax clearance certificate			
A certified copy of the company registration document/certificate			

(Proponents missing any of the above will not be considered for the next stage of evaluation.)

### 7.2. Evaluation criteria

<b>Evaluation Area</b>	<b>Allocated Score</b>
<b>Organizational status and Extreme Winds and Floods Assessment Experience</b>	<b>40</b>
<b>Qualifications of team members</b>	<b>40</b>
<b>Indicative Costs</b>	<b>20</b>
<b>Total Allocated score</b>	<b>100</b>

(To qualify or to be shortlisted for the next stage of RFP, the proponents should score a minimum score of 75 %.)