



## E PROCUREMENT SYSTEM- 12TH JULY 2024 SET 2

QUESTION	RESPONSE
<p>The system should allow the vendor database to be separated into categories depending on the nature of goods and services.</p> <p>Is there any further classifying of work vendors e.g. <b>Category</b> - Building Construction works and Maintenance, <b>Sub Category</b> - Building Construction, <b>Grade</b> - A, B, C</p>	<p><b>No</b></p> <p><b>Categories should be based on the nature of the service as per example.</b></p>
<p>Monitor supplier performance, track key metrics, and evaluate supplier compliance with contractual terms and quality standard.</p> <p>What key metrics is the client evaluating for supplier performance? Are they currently assigning ratings to their suppliers, and if so, what specific parameters do they use for these ratings?</p>	<p><b>An example would be :</b></p> <p><b>Timelines: Ability of supplier to complete work within agreed contractual timelines</b></p> <p><b>Quality of service: Ability to provide the level of service required</b></p> <p><b>Health and Safety: Ability of the supplier to ensure delivery of service in a manner that does not cause harm to the environment and individuals around.</b></p> <p><b>Turn Around Time: Ability of the supplier to communicate timely challenges and provide feedback to the client to ensure timely resolution of issues.</b></p> <p><b>Consistency: Supplier's ability to deliver standard service each time all the time</b></p>
<p>Annual Acquisition Planning – The system should be capable of capturing annual procurement plan, making updates and production of quarterly reports</p> <p>Is the client currently consolidating all the department's Annual Procurement Plans for a single approval, or are they approving these plans department by department?</p>	<p><b>Consolidated APP for single approval</b></p>

<p>Facilitate negotiations with suppliers to achieve optimal pricing and terms. Is it acceptable if negotiations occur outside the system, with the ability to subsequently update the negotiation details within the system? What Approval Workflow is being followed currently for Tender publishing and negotiation process?</p>	<p><b>Currently negotiations are not done electronically. It is a requirement for the system to facilitate negotiations.</b></p>
<p>Enable users to create purchase orders directly from approved requisitions, with options for routing and approval In this scenario, we are assuming that pricing has already been determined, and there is no need for a tendering process. Orders will be placed directly with the supplier from Purchase Requisitions. Is this understanding correct?</p>	<p><b>The Rfx ( RFQ tendering etc) process would have already occurred and the requisition approved then from that stage a creation of the PO</b></p>
<p>Support electronic ordering processes, including online shopping carts, punch-outs to supplier websites, and integration with procurement cards or payment gateways. We need more details regarding punch-outs to supplier websites and procurement card.</p>	<p><b>It is envisaged that the system should be able to support online ordering and payments for contracted suppliers through their website using a credit card or procurement card.</b></p>
<p>Receive and process supplier invoices electronically, with options for automated matching and approval. Our understanding is that payments will be processed through the accounting system. Our system should then update the payment status accordingly. Is this understanding correct?</p>	<p><b>Before payments are made, the system should match the PO with the relevant invoice and then integrate with the accounting system</b></p>
<p>Analyze data trends, identify opportunities for cost savings and process improvements, and make data-driven decisions. Does this refer to the Spend Analysis report?</p>	<p><b>Yes</b></p>

<p>Provide access to e-procurement functionalities via mobile devices and remote access methods. Does remote access refer to accessing via VPN? What are the typical use cases for remote access?</p>	<p><b>Since the application should be cloud based, there is no need to access it via VPN. Remote access may refer to but not limited to accessing the application using web-browser</b></p>
<p><b>Advance Payment</b> Other than the advance payment, what is the revenue mode for the milestone payments. Please clarify.</p>	<p><b>Payments shall be for work done and completed as will be agreed on the contract</b></p>
<p><b>Joint Venture</b> In the arrangement of JV, is it allowed to subcontract some part to the work to partner firm, please clarify.</p>	<p><b>YES</b> <b>But the contract shall be signed with one firm. All responsibilities and liabilities shall be of the contracted firm not the subcontracted firm</b></p>
<p><b>Technical Proposal</b> As per this clause, you have mentioned the links are not allowed. Please clarify, if the response document is more than the permissible size of the mail, how we can submit our response.</p>	<p><b>You may sent as a folder</b> <b>Separate email e.g at the end of the subject of the email indicate that it is email 1 of 5. Email 2 of 5 if your submission emails will be 5 in all.</b></p>
<p>The system must be easy to update, and change should need for modifications arise after the initial implementation. It must be easy to adapt it to other environments, easy to maintain, easy to port to other platforms and easy to customize and tailor to new needs. Please clarify what is meant by " It must be easy to adapt it to other environments" and "easy to port to other platforms"</p>	<p><b>Since the preferred system is cloud-based SaaS, this requirement does not apply. It applies where the solution is hosted on Premises. For On-Prem hosting this means deployment of the solution should be platform dependent, for example it can be installed on Linux or Windows.</b></p>
<p>Data migration and provide clear written guidelines for migrating data from the old system to the new system. Please share the details of the old system from where the data is to be migrated. Please confirm if the data to be migrated are static and not live/dynamic data.</p>	<p><b>Static Data</b></p>